

## Cancer and Work Task Analysis Example [www.cancerandwork.ca](http://www.cancerandwork.ca)

This is an example of a completed form.

Visit the [Cancer and Work Task Analysis](#) page to download your own form and for instructions on how to complete it.

<b>Job duties</b>	<b>% of time doing the job task</b>	<b>Write 'E' if the duty is essential or 'NE' if the duty is non-essential</b>	<b>Rank the tasks by importance</b> 1 = most important 2 = 2 <sup>nd</sup> most important (and so on for each)
Serving customers	4 hours per 8 hour shift = 50%	E	1
Clearing and cleaning tables	1 hour per 8 hour shift = 12.5%	E	3
Cleaning up at the end of shift	1/2 hour per 8 hours shift = 6.3%	NE	4
Making change & adding up tips	1 hour per 8 hours shift = 12.5%	E	2